



Dear Applicant,

We are excited that you are applying to the Oakley School. The admission process at the Oakley School is comparatively unique from other therapeutic programs and traditional boarding schools. Not only do we examine a student's ability to succeed in a rigorous college preparatory academic setting, we also interview all of our students to determine their willingness to participate in the therapeutic process. We know the entire process can seem daunting. Below we have broken down the tasks to make it more manageable. If you have any questions regarding this process, please call the Oakley School.

### **I. First Step: Gather Information**

First priority: Once we have the following items, we can review the file and set up an interview.

- Please provide a copy of any psychological evaluations that have been conducted within the last 12 months.
- Please provide records of any standardized academic testing.
- Request an official transcript from your child's high school using the School Report and Transcript Request Form, which you will find in the application packet.
- Return a signed Consent for Disclosure of Confidential Information Form, which you will find in the application packet.

Second priority: We will need the following items by the date of the scheduled interview.

- a.** Please complete the following forms found in the application packet:
  - Biographical Information
  - Parent Information
  - Emergency & Medical Information
  - Academic Information
  - Student Information and Honor Code (you can fax the material to the applicant if they are currently attending a program away from home).
- b.** And:
  - Provide a copy of the applicant's most recent physical exam and immunization records, and a copy of the front and back of the applicant's health insurance card.

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## **II. Second Step: Review Information**

- a.** The Oakley School admissions department will contact the applicant's current therapist or psychologist in order to obtain up to date information regarding the applicant's progress.
- b.** The admissions committee at the Oakley School will review the provided information to determine if our program might be an appropriate fit both academically and clinically.
- c.** The admissions committee will invite the applicant and their family out to the school for an in-person interview, if our research suggests that the Oakley School might be an appropriate placement.

## **III. Third Step: Interview**

Once we schedule an interview with a student, and receive the \$1,750 enrollment fee, we will reserve a space for the applicant. Please refer to the enclosed "Oakley School Enrollment Deposit Agreement" for more information about this deposit.

Our in-person interview process can follow one of two formats:

- a.** Following the applicant's graduation from their current program, the applicant and their family would come to the Oakley school to participate in the interview. The student and the family should be prepared to meet with the admissions committee, and if the interview is successful, move into the dorm on the same day.
- b.** If the applicant is enrolled in a program in the greater Salt Lake City area, and their current program has the flexibility to transport the applicant to the Oakley School, we can conduct the interview prior to the student's graduation. If the interview is successful, the family would come to the Oakley School with their child, following their graduation, and we would conduct the parent's portion of the interview and the enrollment on the same day.

Again, do not hesitate to contact the Admissions Office at the Oakley School if you have any questions. We look forward to speaking with you and processing your student's application.

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